

TAHUNA NORMAL INTERMEDIATE SCHOOL

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

School Directory

Ministry Number: 3839

Principal: Simon Clarke

School Address: 31 Auld Street, St Kilda, Dunedin

School Postal Address: 31 Auld Street, St Kilda, Dunedin

School Phone: 03 455 3994

School Email: tahuna@tahuna.school.nz

Accountant / Service Provider: Greg Verhoef

Members of the Board:

Name	Position	How Position Gained	Term Expired/ Expires
Peter Renton	Board Chair	Elected	Sep-25
Simon Clarke	Principal ex Officio		
Angus Geary	Parent Representative	Co-opted	Sep-25
Sarah Simmers	Parent Representative	Elected	Sep-25
Marianne Coughlin	Staff Representative	Elected	Sep-25
Steve Carr	Parent Representative	Elected	Sep-25
Sina Walker	Parent Representative	Elected	Sep-25

TAHUNA NORMAL INTERMEDIATE SCHOOL

Annual Financial Statements - For the year ended 31 December 2024

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Tahuna Normal Intermediate School

Statement of Responsibility

For the year ended 31 December 2024

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2024 fairly reflects the financial position and operations of the School.

The School's 2024 financial statements are authorised for issue by the Board.

Stephen Carr

Full Name of Presiding Member



Signature of Presiding Member

21/11/25

Date:

Simon Clarke

Full Name of Principal



Signature of Principal

21/11/25

Date:

Tahuna Normal Intermediate School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Revenue				
Government Grants	2	5,079,039	4,345,296	4,988,623
Locally Raised Funds	3	398,651	462,264	292,166
Government Grants - Resource Teachers Learning and Behaviour		3,328,951	-	3,036,611
Interest		67,709	42,000	61,095
Other Revenue		25,995	50,004	2,389
Total Revenue		8,900,345	4,899,564	8,380,884
Expense				
Locally Raised Funds	3	290,233	354,696	225,984
Learning Resources	4	3,860,291	3,309,336	3,597,907
Administration	5	313,434	332,196	370,504
Interest		3,781	-	5,748
Property	6	1,048,336	893,436	979,896
Resource Teachers Learning and Behaviour		3,359,592	-	3,041,901
Total Expense		8,875,667	4,889,664	8,221,940
Net Surplus / (Deficit) for the year		24,678	9,900	158,944
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		24,678	9,900	158,944

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Tahuna Normal Intermediate School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Equity at 1 January		2,268,911	2,268,911	2,093,223
Total comprehensive revenue and expense for the year		24,678	9,900	158,944
Contributions from the Ministry of Education		32,995	-	-
Contribution - Furniture and Equipment Grant		55,817		11,455
Movement in Resource Teachers of Learning & Behaviour Funds		30,641		5,289
Equity at 31 December		2,413,042	2,278,811	2,268,911
Accumulated comprehensive revenue and expense		2,413,042	2,278,811	2,268,911
Equity at 31 December		2,413,042	2,278,811	2,268,911

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Tahuna Normal Intermediate School

Statement of Financial Position

As at 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Current Assets				
Cash and Cash Equivalents	7	664,533	945,728	755,828
Accounts Receivable	8	604,372	556,227	556,229
GST Receivable		40,560	31,174	31,175
Prepayments		30,064	25,194	25,194
Investments	9	631,482	596,155	596,155
Funds held in Trust		-	2,450	2,450
Funds Receivable for Capital Works Projects	16	309,263	159,545	159,545
Funds for Resource Teachers of Learning & Behaviour services	17	8,715	-	-
		2,288,989	2,316,473	2,126,576
Current Liabilities				
Accounts Payable	11	707,875	587,689	587,687
Revenue Received in Advance	12	9,778	10,664	10,662
Painting Contract Liability	13	26,895	26,895	26,895
Finance Lease Liability	14	17,427	33,059	33,059
Funds held in Trust	19	21,122	-	-
Funds held for Capital Works Projects	16	113,657	165,160	165,160
Funds for Resource Teachers of Learning & Behaviour services		-	21,926	21,926
Funds held on behalf of School Cluster	18	242	913	913
		896,996	846,306	846,302
Working Capital Surplus/(Deficit)		1,391,992	1,470,167	1,280,274
Non-current Assets				
Property, Plant and Equipment	10	1,150,435	940,532	1,120,534
		1,150,435	940,532	1,120,534
Non-current Liabilities				
Provision for Cyclical Maintenance	13	107,723	80,792	80,792
Finance Lease Liability	15	10,657	21,150	21,150
Painting Contract Liability	14	11,005	29,956	29,956
		129,385	131,898	131,898
Net Assets		2,413,042	2,278,801	2,268,910
Equity		2,413,042	2,278,811	2,268,911

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Tahuna Normal Intermediate School

Statement of Cash Flows

For the year ended 31 December 2024

	Note	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Cash flows from Operating Activities				
Government Grants		1,309,363	1,111,752	1,234,125
Locally raised funds		508,551	497,268	279,421
International students		12,009	15,000	15,130
GST (net)		(2,102)	-	(993)
Payments to Employees		(698,967)	(525,888)	(546,489)
Payments to Suppliers (incl cycl maint.)		(802,401)	(950,232)	(759,297)
Interest Paid		(3,781)	-	(5,748)
Interest Received		68,121	42,000	58,686
Net cash from/(to) Operating Activities		390,793	189,900	274,835
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(187,712)	-	(261,491)
Purchase of Investments		(35,327)	-	(24,657)
Net cash from/(to) Investing Activities		(223,039)	-	(286,148)
Cash flows from Financing Activities				
Furniture and Equipment Grant		(19,541)	-	5,289
Finance Lease Payments		(34,962)	-	(33,903)
Painting contract payments		(18,951)	-	-
Receipt / repayment of loans		-	-	(14,743)
Funds Administered on behalf of 3rd parties		(185,594)	-	(128,451)
Net cash from/(to) Financing Activities		(259,048)	-	(171,808)
Change in cash		(91,294)	189,900	(183,121)
Opening Cash	7	755,828	755,828	938,949
Closing Cash	7	664,533	945,728	755,828

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Tahuna Normal Intermediate School

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

a) Reporting Entity

Tahuna Normal Intermediate School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2024 to 31 December 2024 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements with reference to generally accepted accounting practice. The financial statements have been prepared with reference to generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expense threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

The School recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the School buildings. The estimate is based on the School's best estimate of the cost of painting the School and when the School is required to be painted, based on an assessment of the School's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 23.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the Board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	10–75 years
Board-owned Buildings	10–75 years
Furniture and Equipment	10–15 years
Information and Communication Technology	4–5 years
Motor Vehicles	5 years
Textbooks	3 years
Leased Assets held under a Finance Lease	Term of Lease
Library Resources	12.5% Diminishing value

j) Impairment of property, plant, and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on the most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

m) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the Group to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

n) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

o) Funds held for Capital works

The School directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the school, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the School's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

r) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

s) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

t) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

u) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

v) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Government Grants - Ministry of Education	1,179,298	951,744	1,170,280
Teachers' Salaries Grants	3,043,783	2,658,312	3,065,492
Use of Land and Buildings Grants	704,725	575,232	672,783
Other Government Grants	151,233	160,008	80,068
	<u>5,079,039</u>	<u>4,345,296</u>	<u>4,988,623</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Revenue			
Donations and Bequests	18,745	124,992	45,747
Fees for Extra Curricular Activities	232,998	253,740	199,371
Trading	5,581	4,356	4,806
Other Revenue	129,318	64,176	27,108
International Student Fees	12,009	15,000	15,130
	<u>398,651</u>	<u>462,264</u>	<u>292,162</u>
Expense			
Extra Curricular Activities Costs	265,363	331,944	203,505
Trading	1,500	756	1,723
Other Locally Raised Funds Expenditure	17,500	15,000	13,868
International Student - Other Expenses	5,870	6,996	6,887
	<u>290,233</u>	<u>354,696</u>	<u>225,983</u>
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<u>108,418</u>	<u>107,568</u>	<u>66,179</u>

4. Learning Resources

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Curricular	149,271	152,604	122,571
Information and Communication Technology	6,086	7,008	5,670
Employee Benefits - Salaries	3,489,423	2,941,212	3,258,791
Staff Development	25,546	28,512	29,217
Depreciation	189,965	180,000	181,660
	<u>3,860,291</u>	<u>3,309,336</u>	<u>3,597,909</u>

5. Administration

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Audit Fees	6,145	7,320	5,650
Board Fees and Expenses	5,083	9,480	4,151
Operating Leases	542	14,304	285
Other Administration Expenses	69,787	91,032	66,704
Employee Benefits - Salaries	213,839	192,000	281,010
Insurance	18,038	18,060	12,702
	<u>313,434</u>	<u>332,196</u>	<u>370,502</u>

6. Property

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Consultancy and Contract Services	58,617	60,000	56,777
Cyclical Maintenance	26,931	26,820	26,931
Heat, Light and Water	68,496	59,004	63,826
Rates	14,381	14,004	13,376
Repairs and Maintenance	92,950	86,388	71,440
Use of Land and Buildings	704,725	575,232	672,783
Employee Benefits - Salaries	59,793	50,988	55,885
Other Property Expenses	22,443	21,000	18,879
	<u>1,048,336</u>	<u>893,436</u>	<u>979,897</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Bank Accounts	664,533	945,728	755,828
Cash and cash equivalents for Statement of Cash Flows	664,533	945,728	755,828

Of the \$664,533 Cash and Cash Equivalents, \$115,755 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings and include retentions on the projects, if applicable. The funds are required to be spent in 2025 on Crown owned school buildings.

Of the \$664,533 Cash and Cash Equivalents, \$21,364 is held by the School on behalf of the Cluster or in Trust. See note 17 for details of how the funding received for the cluster has been spent in the year.

8. Accounts Receivable

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Receivables	41,941	37,591	37,591
Receivables from the Ministry of Education	-	16,273	16,273
Interest Receivable	5,074	5,486	5,486
Teacher Salaries Grant Receivable	557,357	496,877	496,877
	604,372	556,227	556,227
Receivables from Exchange Transactions	47,015	43,077	43,077
Receivables from Non-Exchange Transactions	557,357	513,150	513,150
	604,372	556,227	556,227

9. Investments

The School's investment activities are classified as follows:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Current Asset			
Short-term Bank Deposits	631,482	596,155	596,155
Total Investments	631,482	596,155	596,155

10. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2024	\$	\$	\$	\$	\$	\$
Building Improvements	532,823	103,323	-	-	(45,186)	590,959
RTLB Assets	65,481	-	-	-	(9,678)	55,803
Furniture and Equipment	343,375	59,027	-	-	(48,720)	353,683
Information and Communication Technology	97,171	45,198	-	-	(45,006)	97,363
Motor Vehicles	3,072	-	-	-	(3,072)	-
Leased Assets	49,980	8,837	-	-	(33,774)	25,043
Library Resources	28,631	3,480	-	-	(4,528)	27,583
	1,120,533	219,866	-	-	(189,965)	1,150,432

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	905,755	(314,796)	590,959	802,432	(269,610)	532,823
RTLB Assets	106,003	(50,200)	55,803	106,003	(40,522)	65,481
Furniture and Equipment	1,023,399	(669,714)	353,685	964,371	(620,996)	343,375
Information and Communication Technology	879,975	(782,612)	97,363	834,776	(737,605)	97,171
Motor Vehicles	87,912	(87,912)	-	87,912	(84,840)	3,072
Leased Assets	151,312	(126,270)	25,042	142,475	(92,495)	49,980
Library Resources	150,654	(123,071)	27,583	147,174	(118,543)	28,631
	3,305,010	(2,154,575)	1,150,435	3,085,143	(1,964,611)	1,120,533

11. Accounts Payable

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Creditors	87,259	29,935	29,934
Accruals	7,000	24,923	24,923
Employee Entitlements - Salaries	613,616	532,831	532,831
	707,875	587,689	587,688
Payables for Exchange Transactions	707,875	587,689	587,688
	707,875	587,689	587,688

The carrying value of payables approximates their fair value.

12. Revenue Received in Advance

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Grants in Advance - Ministry of Education	9,200	7,538	7,538
Other revenue in Advance	578	3,126	3,125
	<u>9,778</u>	<u>10,664</u>	<u>10,663</u>

13. Provision for Cyclical Maintenance

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Provision at the Start of the Year	80,792	80,792	65,428
Increase to the Provision During the Year	26,931	26,820	26,931
Other Adjustments	-	-	-
	<u>107,723</u>	<u>107,612</u>	<u>92,359</u>
Provision at the End of the Year			
	107,723	80,792	80,792
	<u>107,723</u>	<u>80,792</u>	<u>80,792</u>

14. Painting Contract Liability

	2024 Actual \$	2024 Budget \$	2023 Actual \$
Due within one year	26,895	26,895	26,895
Due after one year	11,005	29,956	29,956
	<u>37,900</u>	<u>56,851</u>	<u>56,851</u>

In 2021, the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an eight year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2022 and 2023, with regular maintenance in subsequent years. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Represented by			
Finance lease liability - Current	17,427	33,059	33,059
Finance lease liability - Non current	10,657	21,150	21,150
	<u>28,084</u>	<u>54,209</u>	<u>54,209</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expense of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7, and includes retentions on the projects, if applicable. Board contributions for the Sports Canopy consisted of \$100,000 resolution from Feb 2021 and a \$3,323 donation from the School Council

2024	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
MLE (Senior Block)	(159,545)	158,791	754	-	0
Outdoor Sports Canopy	116,794		(513,484)	103,323	(293,367)
Block 6 water damage	2,098		(2,098)		-
Specialist Block	46,268	76,734	(9,345)		113,657
Flood Damage		-	(10,216)	-	(10,216)
Radiator Leak Damage		-	(5,680)	-	(5,680)
Totals	<u>5,615</u>	<u>235,525</u>	<u>(540,068)</u>	<u>103,323</u>	<u>(195,605)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	113,657
Funds Receivable from the Ministry of Education	(309,263)

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
MLE (Senior Block)	(159,545)				(159,545)
Outdoor Sports Canopy	345,835	1,870	(230,911)		116,794
Learning Support Co-ordinator rm repurpose	(4,832)	6,702	(1,870)		(0)
Block 6 water damage	(1,500)	3,598		-	2,098
Specialist Block	(7,097)	55,344	(1,980)		46,268
Break Out Spaces	(2,650)		(199,182)	201,832	(0)
Storm Damage	-	9,906	(9,906)	-	-
Totals	<u>170,211</u>	<u>77,420</u>	<u>(443,849)</u>	<u>201,832</u>	<u>5,615</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	165,160
Funds Receivable from the Ministry of Education	(159,545)

17. Funds for Resource Teachers of Learning and Behaviour Services (RTLB)

The School is the lead school funded by the Ministry of Education to provide the services of Resource Teachers of Learning and Behaviour to its cluster of schools.

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Funds Held at Beginning of the Year	21,926	-	27,216
<i>Revenue</i>			
Teachers' Salary Grant	2,892,279		2,620,556
Administration Grant	97,279		93,990
Learning Support Funding	177,930		172,258
Travel Grant	152,421		145,410
Other Revenue	9,041		4,397
Total Income	3,328,951	-	3,036,611
Total funds available	3,350,877	-	3,063,827
<i>Expenses</i>			
Employee Benefit - Salaries	2,892,279		2,620,556
Administration	96,451		48,980
Learning Support Year 11-13	144,969		167,949
Travel	72,645		64,480
Depreciation	-		807
Other Expenses	153,247		139,130
Total Expenses	3,359,592		3,041,901
Funds Held at Year End	(8,715)	-	21,926

18. Funds Held on behalf of Cluster

Tahuna Normal Intermediate School is the lead school and holds funds on behalf for the cluster, a group of schools funded by the Ministry.

	2024 Actual \$	2024 Budget \$	2023 Actual \$
Funds Held at the Beginning of the year - Peninsula Fund	(1,538)		3,060
Funds received from cluster members	13,338		11,430
Interest Income			119
Total Funds Received	11,800		12,159
Funds Spend on behalf of Cluster	11,558		13,697
Funds Held at year end:	242		(1,538)

19. Funds Held in Trust

Tahuna Normal Intermediate School has received funds held in trust for future event costs.

	2024 Actual \$	2024 Budget \$	2023 Actual \$
Funds held at year end:	21,122		(2,450)

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expense of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

20. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

21. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2024 Actual \$	2023 Actual \$
<i>Board Members</i>		
Remuneration	2,580	2,765
<i>Leadership Team</i>		
Remuneration	824,267	767,745
Full-time equivalent members	6	6
Total key management personnel remuneration	826,847	770,510

There are 6 members of the Board excluding the Principal. The Board has held 8 full meetings of the Board in the year. The Board also has Finance **(2 members)** and Property **(2 members)** committees that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	200-210	190-200
Benefits and Other Emoluments	0-10	0-10

Other Employees

The number of other employees with remuneration greater than \$100K was in the following bands:

Remuneration \$000	2024 FTE Number	2023 FTE Number
120-130	3	2
110-120	4	3
100-110	33	29
	40	34

The disclosure for 'Other Employees' does not include remuneration of the Principal.

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2024 (Contingent liabilities and assets at 31 December 2023: nil).

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

Pay Equity and Collective Agreement Funding Wash-up

In 2024 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. At the date of signing the financial statements the School's final entitlement for the year ended 31 December 2024 has not yet been advised. The School has therefore not recognised an asset or a liability regarding this funding wash-up, which is expected to be settled in July 2025.

23. Commitments

(a) Capital Commitments

At 31 December 2024, the Board had capital commitments of \$620,281 (2023:\$821,807) as a result of entering the following contracts:

Contract Name	2024 Capital Commitment
	\$
Specialist Block	535,021
Bathroom Refurbishments	85,260
Total	620,281

The Board receives funding from the Ministry of Education for Capital Works which is disclosed in note 16.

(b) Operating Commitments

As at 31 December 2024, the Board has not entered into any contracts:

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Cash and Cash Equivalents	664,533	945,728	755,828
Receivables	604,372	556,227	556,227
Investments - Term Deposits	631,482	596,155	596,155
Total financial assets measured at amortised cost	1,900,387	2,098,110	1,908,210

Financial liabilities measured at amortised cost

Payables	707,875	587,689	587,688
Finance Leases	28,084	54,209	54,209
Painting Contract Liability	37,900		56,851
Total financial liabilities measured at amortised cost	773,859	641,898	698,748

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

INDEPENDENT AUDITOR'S REPORT

To the readers of Tahuna Normal Intermediate's financial statements for the year ended 31 December 2024

The Auditor-General is the auditor of Tahuna Normal Intermediate (the School). The Auditor-General has appointed me, Philip Sinclair, using the staff and resources of Crowe New Zealand Audit Partnership, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 21, that comprise the statement of financial position as at 31 December 2024, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- a) present fairly, in all material respects:
 - its financial position as at 31 December 2024; and
 - its financial performance and cash flows for the year then ended; and
- b) comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards Reduced Disclosure Regime.

Our audit was completed on 21 November 2025. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our

opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included within the Board Listing, Report of Te Tiriti o Waitangi, Evaluation of the School's Progress and Achievement, Statement of Variance, Statement of Compliance with Good Employer Policy and Statement of Kiwisport Funding, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Philip Sinclair
Crowe New Zealand Audit Partnership
On behalf of the Auditor-General
Dunedin, New Zealand